



Documentation of Booking System for Woocommerce

Installation of Booking System for Woocommerce

Activation

Once you have uploaded the **plugin**, activate your plugin in **Plugins** → **Installed Plugins**.

If it is activated correctly, plugin control will available in the tab in WooCommerce as **Bookings** in WordPress dashboard.



Description

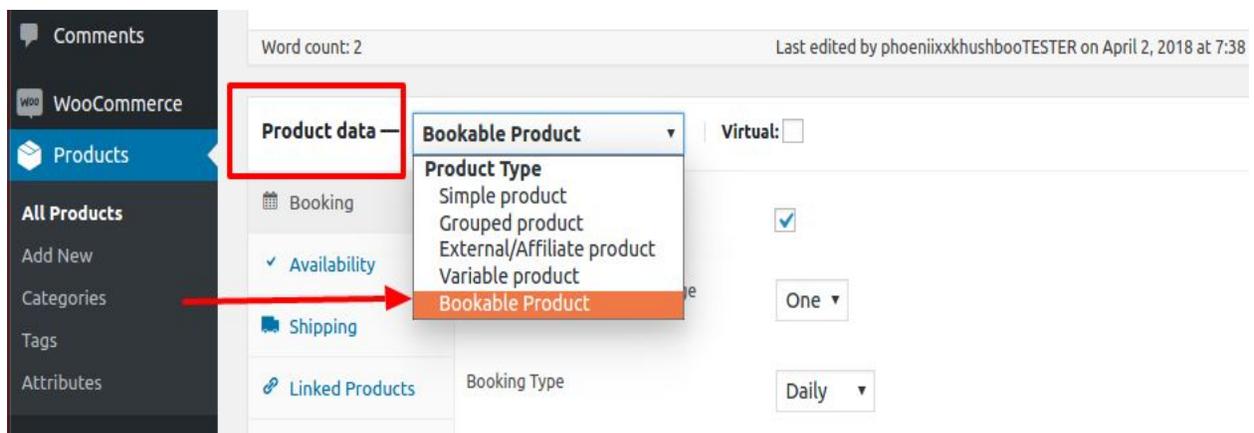
It is a plugin which allows you to manage your online appointment, reservation, and rental bookings etc.

Basic Information:

Admin can provide any type of booking service by using this plugin and can define the product. Like for rental bookings, he can adjust booking limits, booking date etc.

Steps for adding new or editing product:

1. Go to '**Products**' in WordPress dashboard here we can **add new** products or can **edit** the already available products.
2. Now select **Product data** to **Bookable Product** type.



3. You can set all **Booking** here.

Product data — Bookable Product Virtual:

Booking

Availability

Shipping

Linked Products

Attributes

Advanced

Enable booking

Show calendar on product page One

Booking type Daily

Booking price calculation Days

Based on number of days or nights eg.(3 days=2 nights)

Booking price(₹) 0 Per Day

by default values at product page

- **Enable booking:** It is by default **enabled** for all the **Bookable Products**.
- **Show calendar on the product page:** You can select visibility of calendars here. If you select one then one calendar will show on the product page that means you are able to book for a particular date or week or for a particular time slot.

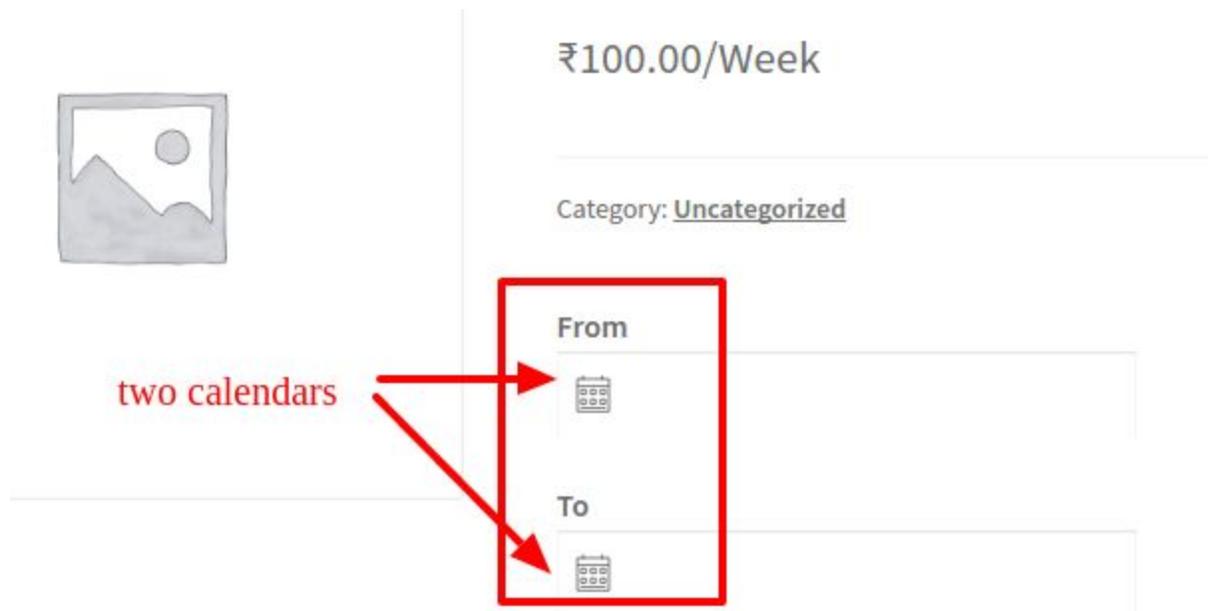
₹50.00/Time slot

Category: Uncategorized

Time

one calendar

And if you select **two** from the drop-down icon it will show two calendars on the product page which simply means your booking time is fixed for a particular period.



- **Booking type:** Here you can choose which type of booking you want, like **daily**, **weekly** or **hourly** as per your requirement.
 - A. **Daily:** It will calculate all the booking charges on daily basis
 - B. **Weekly:** It will calculate all the booking charges on weekly basis
 - C. **Hourly:** It will calculate all the booking charges on the hourly basis or on the basis of time slot. In case of Hourly booking, you can adjust only time, not date because it will make bookings only for the current date.

- **Booking price calculation:** Here you can set your **Daily** and **Weekly** bookings according to days or nights. Here 3 days = 2 nights that means if your booking is for 2 nights then check out time will be after two nights i.e. third day's morning.

Word count: 0

Product data — Bookable Product Virtual:

Booking	Enable booking	<input checked="" type="checkbox"/>
Availability	Show calendar on product page	One ▾
Shipping	Booking type	Daily ▾
Linked Products	Booking price calculation	<div style="border: 2px solid red; padding: 5px;"> Days ▾ Days Nights </div> number of days or nights eg.(3 days=2 nights)
Attributes		
Advanced		

In case of **Hourly**, **Booking Price** is not calculated according to days or nights but **Hours per slot** or as **per hour**.

Product data — Bookable Product Virtual:

Booking	Enable booking	<input checked="" type="checkbox"/>
Availability	Show calendar on product page	One ▾
Shipping	Booking type	Hourly ▾
Linked Products	Hours per slot	<div style="border: 2px solid red; padding: 5px;"> <input type="text" value="0"/> eg.(0.5= 30 mins Or 1 = 1 Hour). </div>
Attributes	Booking price(₹)	<div style="border: 2px solid red; padding: 5px;"> <input type="text" value="0"/> Per slot </div>
Advanced		

- **Hours per slot:** When calendar show on product page is **one**.Here you can divide working hours into slots to provide a large range to the customer. For example, you can provide booking from 6 mins to 24 hours (0.1 hrs=6 mins).

- When calendar shown on the product page is **two** then **Booking price** is calculated in **per hour**.

Product data — Bookable Product Virtual:

Booking	Enable booking	<input checked="" type="checkbox"/>
Availability	Show calendar on product page	Two ▾
Shipping	Booking type	Hourly ▾
Linked Products	Booking price(₹)	0 Per hour
Attributes		
Advanced		

- **Booking price:** For a particular booking, you can set booking price which will be according to booking type. For example for hourly booking, it will calculate the per hour price/per slot price and for weekly booking, it will calculate the per week price and similarly, for daily booking it will calculate per day price.

Shipping	Show calendar on product page	One ▾
Linked Products	Booking type	Daily ▾
Attributes	Booking price calculation	Days ▾
Advanced		Based on number of days or nights eg.(3 days=2 nights)
	Booking price(₹)	0 Per Day

4. You can also set **Availability** as per requirement.

- **Availability** changes according to **Booking type** and the **number of calendars**. For example, in case of Daily and Weekly bookings, it provides different features than Hourly booking.

For Daily/ Weekly Booking: When the number of calendars on the product page is one.

Product data — Bookable Product Virtual:

Booking

✓ Availability

Shipping

Linked Products

Attributes

Booking starts after 0 Day Leave 0 for no limit. default values

Week starts from Monday

- **Booking starts after:** You can use this function for advance bookings. A customer can book any service after a certain number of days from the current day. For example, if the admin had adjusted "booking starts after" as 4 then the booking made by the customer will start after four days from the date of booking.

Product data — Bookable Product Virtual:

Booking

✓ Availability

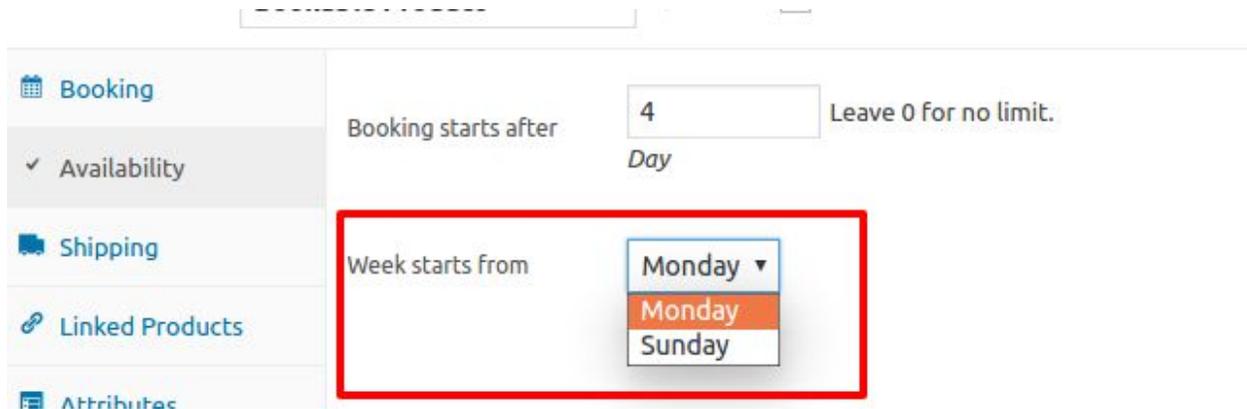
Shipping

Linked Products

Booking starts after 4 Day Leave 0 for no limit.

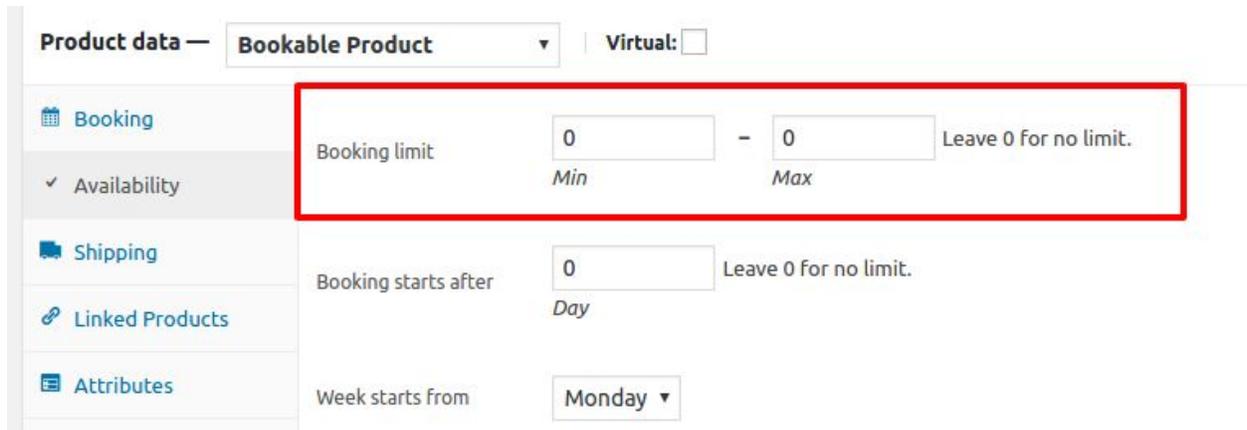
Week starts from Monday

- **Week starts from:** You can start week from Monday or Sunday.



The screenshot shows the 'Availability' settings panel. The 'Week starts from' dropdown menu is highlighted with a red box, showing options for Monday and Sunday. The 'Booking starts after' field is set to 4 days.

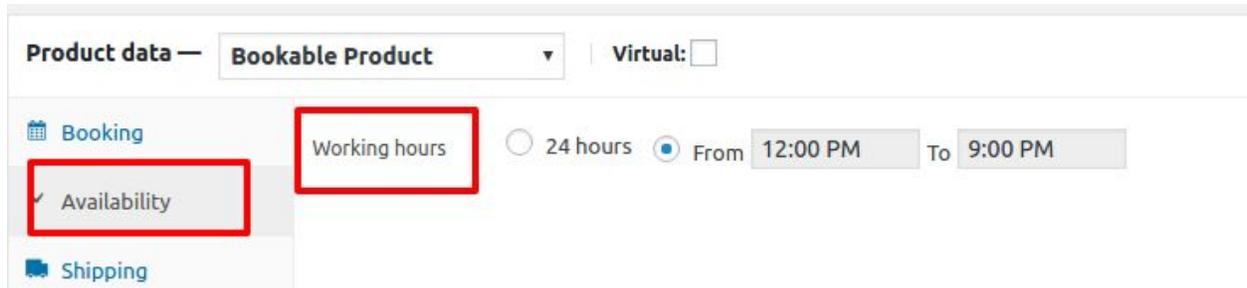
When the number of calendars on the product page is **two** then Availability provides one more feature i.e. **Booking limit**.



The screenshot shows the 'Availability' settings panel. The 'Booking limit' field is highlighted with a red box, showing min and max values set to 0. The 'Booking starts after' field is set to 0 days, and the 'Week starts from' dropdown menu is set to Monday.

- **Booking limit:** Here you can set min and max limit of booking which will be according to booking type we have set in Booking. For example, if we have set min as 2 and max as 6 then in case of daily booking it would be the number of days and for weekly booking, it would be the number of weeks.

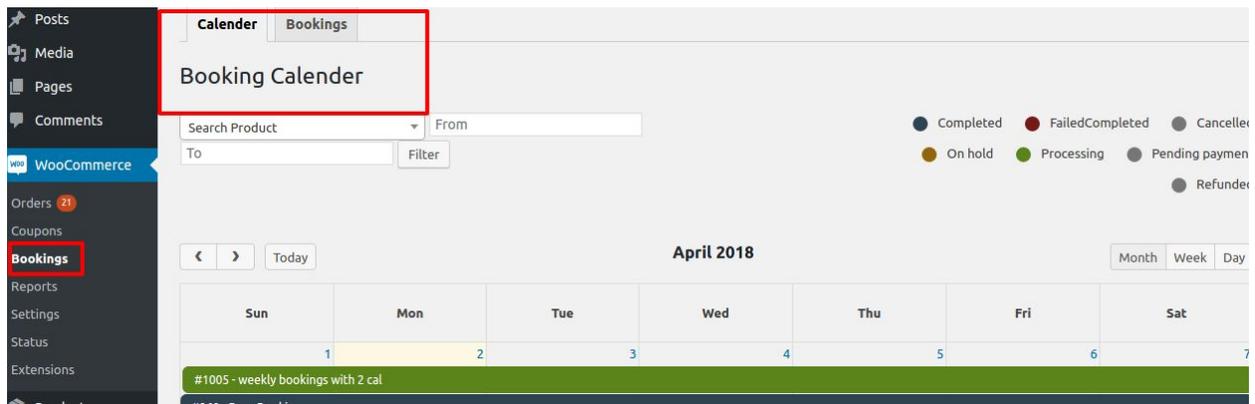
Features provided by Availability in Hourly Booking: When **one** calendar is set.



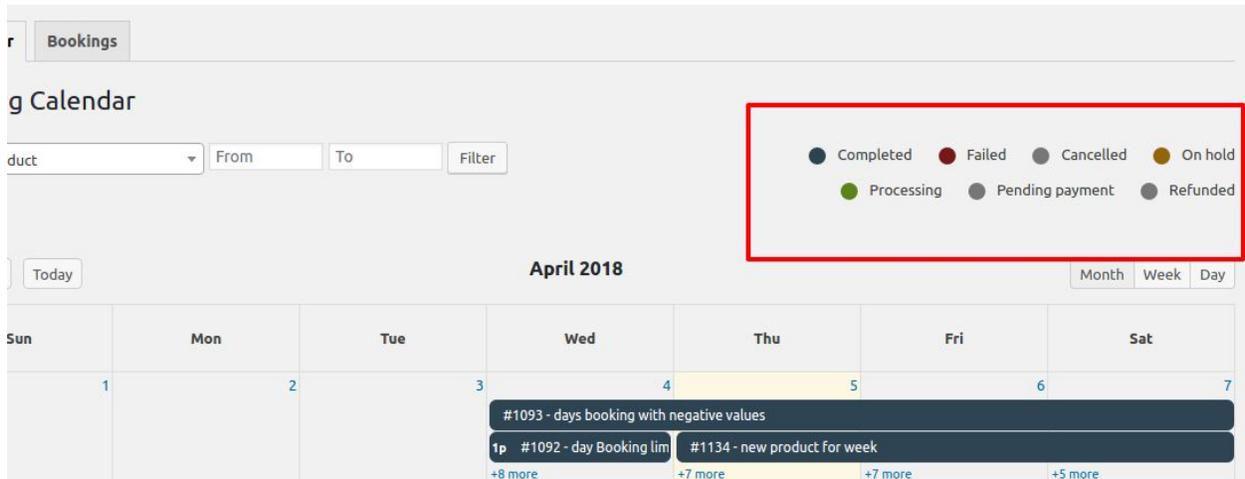
- **Working Hours:** You can adjust availability timings here. For example, if you are available 24 hours then you can adjust it according to that but if there is a time limit, it provides you the feature of time setting also. Time entered in “From” and “To” means services are available from “12:00 PM” to “9:00 PM” after that you are not allowed to book.

Bookings :

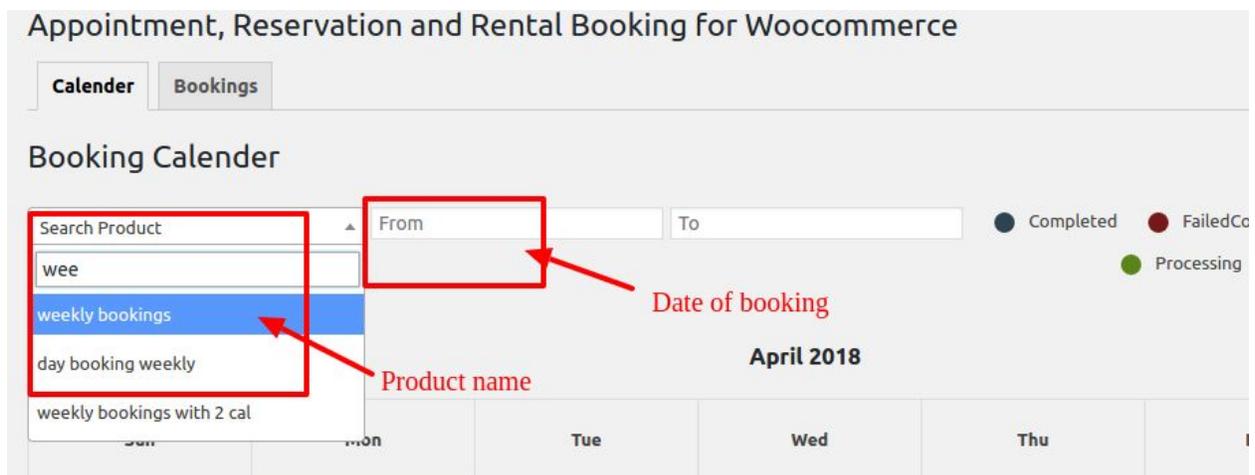
As soon as you click on **Bookings** available in the WooCommerce panel it shows booking in **Calendar** and in **Tabular form**.



Colored buttons on Booking Calendar page: These buttons have different meanings which show the status of bookings.



- **Search Product:** It will show the number of bookings for the product you have entered in 'Search Product' box. As soon as you enter the date in 'From', filter button will filter all the possible bookings from that date.



Search result on Calendar:

The screenshot shows a 'Booking Calendar' interface. At the top, there is a search bar containing 'demo new', which is highlighted with a red box. To the right of the search bar are fields for 'From', 'To', and 'Filter'. Below the search bar, there are navigation buttons for '<', '>', and 'Today'. The calendar is for 'April 2018'. The days of the week are labeled: Sun, Mon, Tue, Wed, Thu. The dates 1, 2, 3, 4, and 5 are visible. On Wednesday, April 3rd, and Thursday, April 4th, there are two appointment cards each, also highlighted with a red box. The first card is '2p #1119 - demo new' and the second is '4p #1118 - demo new'. To the right of the calendar, there are status indicators: a blue circle for 'Completed' and a green circle for 'Processing'.

- You can also change the Calendar format in **Week** or **Day** wise format.

The screenshot shows a 'Booking Calendar' interface in a week-wise format. At the top, there is a search bar containing '02-04-2018', which is highlighted with a red box. To the right of the search bar are fields for 'To' and 'Filter'. Below the search bar, there are navigation buttons for '<', '>', and 'Today'. The calendar is for 'Apr 1 - 7, 2018', which is highlighted with a red box. The days of the week are labeled: Sun 4/1, Mon 4/2, Tue 4/3, Wed 4/4, Thu 4/5, Fri 4/6, and Sat 4/7. The calendar shows two appointments: '#1024 - Appointment' on Wednesday, April 4th, and '#1015 - Appointment' on Saturday, April 7th. To the right of the calendar, there are status indicators: a blue circle for 'Completed', a red circle for 'FailedCompleted', a grey circle for 'Cancelled', a yellow circle for 'On hold', a green circle for 'Processing', a grey circle for 'Pending payment', and a grey circle for 'Refunded'.

Bookings will show the tabular form of booking orders.

Booking Calendar

Search Product From To Filter

32 items « < 1 of 4 > »

Order ▾	Product	Booked On	From	To	Total Booking	Status
#1159 by khushi khushboo@webiix.com	new product for week	05 April,2018 05:19 am	6 April, 2018	27 April, 2018	1	completed
#1157 by khushi khushboo@webiix.com	new hour product	05 April,2018 05:00 am	2018-04-05 15:12:00	2018-04-05 15:36:00	2	completed
#1155 by khushi khushboo@webiix.com	new hour product	05 April,2018 04:43 am	2018-04-05 14:00:00	2018-04-05 19:00:00	1	completed
#1154 by khushi khushboo@webiix.com	new hour product	05 April,2018 04:38 am	2018-04-05 12:00:00	2018-04-05 12:30:00	4	completed
#1151 by khushi khushboo@webiix.com	new product for week	05 April,2018 04:24 am	5 April, 2018	25 April, 2018	2	completed

- **'Search Product'** is same for **Bookings** also. But here you can arrange all your orders in ascending or descending order according to your choice, for example, you can arrange them on the basis of **order number**, **product**, **Booked On** etc.

Booking Calendar

Search Product From To Filter

Booking is arranged on the basis of order number

32 items « < 1 of 4 > »

Order ▾	Product	Booked On	From	To	Total Booking	Status
#1159 by khushi khushboo@webiix.com	new product for week	05 April,2018 05:19 am	6 April, 2018	27 April, 2018	1	completed
#1157 by khushi khushboo@webiix.com	new hour product	05 April,2018 05:00 am	2018-04-05 15:12:00	2018-04-05 15:36:00	2	completed
#1155 by khushi khushboo@webiix.com	new hour product	05 April,2018 04:43 am	2018-04-05 14:00:00	2018-04-05 19:00:00	1	completed
#1154 by khushi khushboo@webiix.com	new hour product	05 April,2018 04:38 am	2018-04-05 12:00:00	2018-04-05 12:30:00	4	completed
#1151 by khushi khushboo@webiix.com	new product for week	05 April,2018 04:24 am	5 April, 2018	25 April, 2018	2	completed
#1150 by khushi khushboo@webiix.com	new product for week	05 April,2018 04:23 am	5 April, 2018	19 April, 2018	1	completed

